**Minutes**

**Dovre Township Meeting**

**June 4, 2019**

**Call to order:** Chair, Beth Johnston called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

**Approval of Minutes:** The minutes of the May 7th, 2019 meeting were reviewed. Mark moved to amend the minutes to remove the bank account numbers and to amend minutes to indicate that they think the source of water is the west side of 71 as evidenced by cattails being present. Emily Boss name corrected to “Bos” Mark moved to approve the amended minutes, Keith seconded and motion carried.

**Road Reports:**

* Approval of gravel quote: Kraemer Trucking (formerly Prentice) 8.75 per yard

Vreeman Construction 8.75 per yard

Marie moved to approve the quote from Kraemer Trucking, Keith seconded motion carried.

* Crack filling estimate: Midwest Asphalt 13,600 lbs of patch on Long Lake Road, 15th St. NW, Horseshoe Drive and Horizon Hills Road. Plus areas on 16th St. NW, 57th Ave. NW and 59th Ave. NW estimate 17,940
* Air Patch estimate from Midwest 25,200
* Marie moved to approve the bid at 43140 for crack filling and air patching with Midwest Asphalt. Mark seconded and motion carried.
* Three Fingers Road: Marie stated that the road needs to be posted for the standard to which it was developed. If the businesses need more, the property owner should be responsible for upgrading the road. Beth stated that we bladed and graveled the road three times this spring. The road is not maintainable as it is. Beth moved that we contact Hawkinson for engineering and Couri for the assessment process. Glenn seconded and motion carried.
* 8th St.NE-request of resident Brittany Schweigert. Beth received a call from Mitch Olson. Beth contacted Mel Odens for a recommendation. The road may need to be rebuilt or could be patched.
* Street sign repair needed Long Lake Road/78th Ave. NE and request to repair curb damaged by snow plows (Laurie Dennis). Marie will go and look at the curb.
* Culvert 11th St. NE: Swenson and Sons will repair when the weather allows.
* Request for chloride on 40th when dug up for repair-received from P. Nordin. Supervisors have driven in the area and the bump is hardly noticeable. Keith stated that it would be foolish to tear up a good road to try and fix a bump that settled with the change in weather. Discussion and agreement that we will let it go and arrange for a sign (“bump”) to be placed in the area. Supervisor Johnston will request the sign placement.
* Chloride payment notices mailed. Added Donna/Kenneth Ridl to the list.
* 29th St. NE request received per Supervisor Arfstrom—this is Green Lake Township
* Follow up with Supervisor Ostby report regarding request to Martin Ahrndt regarding tree removal-pended to July
* Clerk to send notice regarding thistles in Marcus Addition
* Clerk to send notice to property owners regarding construction debris in the roadway

**Fire Report:**

\*Pennock Fire Department Liability-Joint Powers Agreement. Copy received for the township record.

\*Spicer Fire Department: Request to purchase wildfire gear Special meeting 6/3/19 The board approved purchase of the gear at the special meeting. They also authorized some repairs to the building out of the building fund. There is also discussion of an addition to the building to enable storage of the trucks used for fighting grass fires. This will be discussed at the September fire meeting.

**Treasurers Report:** Refusal of Lowell Tieszen to pay bill per Developer’s Application agreement. Bill will be adjusted by 102.00 after discussion with Cindy Nash. Mr. Tieszen will be invoiced for payment of the prior bill and for a bill just received. Status and location of Mr. Tieszen’s application check was questioned. The treasurer was asked to enter the Subdivision application fees and expenses in separate line items for tracking of escrow funds, payments, etc.

Teren presented the treasurers report for May, 2019. Teren was not able to go to CTAS training so we will remain with the current system for now.

**Approval of Orders:** Mark moved to approve payment of orders, Marie seconded and motion carried.

5751 KPC 245. electricity

5752 Kdy Cty Public Works 34693.91 road

5753 Collaborative Planning 180.25 planning

5754 Internet Domain 190 Website

5755 City of Spicer 4961.25 fire

5756 Bladeworks 2941.95 roads

5757 Couri & Ruppe 200 legal

5758 VOID

5759 Howard Werner 231.57 net p/r

5760 Pat Jacobs 187.21 net p/r

5761 Teren Novotny 92.35 net p/r

5762 Sherry Larson 92.35 net p/r

5763 Mark Olson 233.88 net p/r

5764 Beth Johnston 147.29 net p/r

5766 Glenn Arfstrom 147.83 net p/r

5767 Keith Quale 246.38 net p/r

**Old Business:**

\*Wenke Subdivision: The issue was that the property was subdivided. The property owner failed to follow up as agreed last fall. The Township options are (1) ask the owner to apply for approval of the subdivision with a deadline to apply or (2) inform the realtor that the property was not properly subdivided and that there are likely to be road improvements that the owner will need to pay for.

Mark moved to have attorney Mike Couri send the property owner a letter to comply with the subdivision ordinance. Marie seconded and motion carried.

\*EDC request for letter of support for broadband. Request is for funding for engineering study. Cost is 4,685.

Beth expressed concern that there are few households in the township which would benefit. There is no commitment yet from Kandiyohi County. If they do not contribute, the townships would have increased cost. Marie looked at the map and feels that based on the amount of land, we should not pay the amount requested. Marie moved that we ask the cost to be recalculated based on the potential number of households to be served, Glenn seconded and motion carried.

\*Century Link Access Application: Keith moved to approve the application with bond, Mark seconded and motion carried.

**New Business:**

**\***DS200 Election Machines: We did not purchase a new machine for the last election. The county wants all polling places using the DS200’s 5 by the 2020 election. All grant funds are gone. Marie moved that the clerk proceed with purchase, Keith seconded and motion carried.

\* 2018 population estimate is 2131. 2018 household estimate is 797. Info from the State Demographer

\*Letter to Heideckers: Clerk will notify that they can subdivide their property and it does not need to be approved under the subdivision ordinance.

\*Mark Olson’s resignation from the board. Mark Olson submitted his resignation from the town board following 19 years of service as treasurer and then supervisor. He recommends Sherry Larson be appointed to complete the term. The Board expressed appreciation for Mark’s service to the Township.

Marie moved to appoint Sherry Larson to the seat. Glenn seconded and motion carried. Seat will be on the ballot in November, 2020 for the balance of the term. Sherry Larson resigned her position as deputy Treasurer effective immediately. Sherry will serve with Keith Quale as our representative on the Spicer and Pennock Fire Boards.

Marie moved to appoint Mark Olson as Deputy Treasurer, Keith seconded and motion carried.

Sherry Larson completed the oath of office for Supervisor, Dovre Township, and Mark Olson completed the oath of office for the office of Deputy Treasurer.

Glenn moved to approve a resolution authorizing change of signators on the township accounts at Heritage Bank. Keith seconded and motion carried.

**Permission to Dispose:** Boonstra Blading cover letter with bid, Notice of plant identification workshops held in April, Returned letter to EJ Rud & Sons (not able to forward),CenterPoint letter regarding spring flood plan, Quality Title request for assessment info on property, Notice of ditch hearing 5/15/19, MATIT cover letter from coverage renewal notice, LTAP Road Maintenance Training day brochure, Cover letter with population and household estimate, 20 misc. envelopes. Keith moved to approve disposal of items, Sherry seconded and motion carried.

**Next Meeting:** July 2, 2019 7:00

**Adjournment:** The meeting adjourned at 9:00 PM.

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Beth Johnston, Chair Pat Jacobs, Clerk